

Booker T. Washington Charter School
Board of Directors Meeting
March 25, 2020 Minutes

Zoom Call: Pastor Kelcy Steele, John Taylor, Jeff Cirillo, Kate Kelly, Jesse Phillips, and Dave Martin

Pastor Steele called the meeting to order at 6:10.

Pastor Steele motioned to adopt the minutes from March and Kate Kelly seconded the motion. All six members present approved the minutes. Jeff Cirillo motioned to approve the minutes from February and Kate Kelly seconded. All six members present approved.

Public Comment:

No comment.

Finance Report:

Leslie Roper-Thomas presented the finance report. We raised \$60,000 in additional emergency funds from philanthropy and will be receiving \$130,000 from the State as part of the CARES Act. Expenses decreased slightly due to decreases in costs associated with transportation and class room expenses. We now anticipate to finish the year with a surplus of roughly \$150,000. Kate Kelly motioned to receive the Finance Report and Jessie Philips seconded the motion. All six members present approved.

Executive Director's Update

John Taylor presented the executive director's report. Teachers and scholars are adapting to online learning. The goal is to keep supporting parents so we can get to 100% engagement. As of last week, we are at 87% engagement for middle school scholars and 75% for elementary scholars. The leadership team is now meeting daily to support distance learning and begin to plan how to end the year. Regarding our renewal, we recently received feedback and are working to make improvements in instruction, governance, and policies. Jessie Phillips motioned to accept the Executive Director report and Kate Kelly seconded the motion. All six members present approved.

Committee Reports

Jeff Cirillo shared that the finance committee met recently and that all the information presented by Leslie was discussed. They are paying close attention to per pupil spending for next school year and are creating contingency budgets in the event there is a decrease in state support.

Old Business:

None.

New Business:

None.

Kate Kelly motioned to adjourn the meeting and Jeff Cirillo seconded the motion. All present approved the motion.

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